JPK_VAT use and safety instructions

Instructions accompanying the specification and EULA, covering MSIX installation, local processing and safe diagnostics.

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DRAFT: Draft for approval. Effective date: 2026-10-27. This version incorporates facts available on 21 October 2026 but requires completion of the identified checks and company approval. It does not amend earlier contracts or activate sales or renewals. Final publication will carry its actual effective date and a separate version identifier.

1. Installation and updates

Download only from the LiberUp Library and check the publisher and Windows signature information. Do not disable system safeguards to install an unknown package. A production release requires a valid signature and release acceptance. Staging builds are for tests and require a staging account.

Preserve originals and outputs before updating and read the release notes. Do not ignore updates needed for security or your schema. Application legal documents remain available without sign-in or a valid licence.

2. Analysis and repairs

Work on a copy and preserve the original securely. Select the file and check the detected schema and messages. The report is a technical check within the software-version scope, not tax advice, an official receipt or a certificate.

Apply repairs only after reviewing selected proposals. NIP normalisation does not prove the identifier belongs to the correct counterparty. Verify the transaction content and repaired output. Do not replace the original without your own backup. An incomplete or interrupted process does not establish that the whole file was checked.

Use the Safe repairs list to select changes for saving. Select all and Deselect all apply to available proposals; they do not decide unknown values or warnings for the user. Review proposals before saving; new-copy mode preserves the source file. Saving a PDF report does not save the repaired XML.

3. Reporting a problem

Provide the application version, operating system, error code, reproduction steps and expected result. Use a synthetic sample or effectively remove client data, addresses, identifiers, invoice numbers and other identifying information. Review file names, screenshots and metadata too.

Do not send real JPK files, invoices, passwords, private keys, tokens or KSeF certificates. If anonymisation prevents reproduction, explain this to support; we agree another method without automatically rejecting a complaint. We do not provide remote-desktop diagnostics.

4. Your data and uninstalling

History can be disabled or cleared in Settings. The default period is 90 days, with at most 500 entries. Before uninstalling, sign out, clear unneeded history and preserve your outputs. Files saved to your chosen folders remain your files and are not automatically deleted when the subscription ends.

Local data may remain outside the Windows package directory in the user profile. After uninstalling, review LiberUp/JPK.VAT in local application data and local logs. Delete only deliberately selected data; do not remove original accounting files as part of installation cleanup.

Before planned offline work, run the application online and check access. The offline deadline follows the last successful validation; restarting does not renew it. After blocking, reconnect and validate access again. If the device session has expired or been revoked, sign in again online without sharing your password with support.

Legal bases

Ustawa o prawach konsumenta — art. 43k ust. 3–4 / Consumer Rights Act: updates

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